

Principles for the deposition of rooms at the Department of Zoology

- We call for flexibility between the different parties that can use the available rooms so that every room is used as much as possible. No room should be unused or only used infrequently, just because it is located in proximity or within a specific section or part of the building
- Each Division of the Department should occupy rooms in close proximity to each other and to the laboratories they use as much as possible
- For a graduate student to be allotted a room he/she needs to spend at least 50% of their time on teaching and/or research activities for their own studies. For a post-graduate student to be allotted a room requires employment at the Department and the researcher must use the room for at least 50% of their working time for teaching and/or research
- In the beginning of each autumn term, the Room Committee will investigate the general need for and current use of the rooms within each division. The Department Board will have the final decision about how the rooms are to be used
- In an ongoing term, no person can be evicted from his or her room/workspace. This applies both in cases of retirement or if an employment/grant expires. If there is a specific reason to reevaluate a person's need for a workspace, or for the reallocation of workspace, the decision will be made by the Department Board.
- The decision of the Department Board is attached to the protocol and the head of each section has the responsibility to see to the execution of these decisions in his/her section
- Planned and new employees in need of a workspace during an ongoing term need to be reported as quickly as possible to the facility working group
- After their dissertation graduate students, who cannot fulfill the requirements of a post-doctoral researcher as described under article 3, have to leave their room/workspace at the end of the term

Room Committee: Minna Miettinen and the Head of Divisions